

Menlo Park Fire Protection District
Fire Prevention Bureau
170 Middlefield Rd - Menlo Park, CA 94025 - (650) 688-8425 - (650) 473-9847 fax
www.menlofire.org

File Review Request Application

Date _____

Please list the address(es) below for which a file review is requested (5 addresses max per request)

1 _____ 4 _____
2 _____ 5 _____
3 _____

Applicant / Company _____ Contact _____
Phone _____ Fax _____

File Review Fee

File Review fee is \$190 per request (\$40 is due at time of request , balance of \$150 due at time of file review)

Payment Accepted: Visa, Mastercard, Cash & Check (payable to Menlo Park Fire)

Please direct questions to Ron Keefer @ (650) 688-8428 or e-mail to ronkeefe@menlofire.org

Reproduction of Records

For copying of Fire District records: \$5.00 min + \$.25 cents per page

Reproduction of documents not capable of reproduction by the Fire District's copying equipment shall be subject to the actual expense incurred by the Fire District.

Pay By Credit Card: (Visa & Mastercard Only)

Please fill in the blanks and fax back or pay by phone

Credit Card Number _____ Expiration _____

Numeric Portion of Billing Address for Card _____ Billing Zip Code _____

*Note - Please provide your fax number if you would like a copy of your receipt